**Agenda AMBCOF Board Meeting June 4, 2020, 7-9PM**

**Via Zoom**

**THE CIRCLE CENTER**

**Present**: Angela Lee Chen , Fereshteh Azad, Jeff Stearns, Judy Mangold, Jim Knutson, Laura Crabtree, John Leiter

**Guests**

1. ***I. Opening: Baba’s words, moment of silence***
2. ***II. Reading of Norms***

1. Start and end with remembering Meher Baba

2. Participate fully

3. Respect each other

4. Work as a team / no silent disagreements

5. Be careful of using generalizations

6. Seek solutions beyond your own

7. Find joy in what you are doing.

8. Maintain your humor

9. Remain focused on the task

9a. No cell phones 9b. No side conversations 9c. No shifting focus

10. Keep all private information private.

11. Start & End on time and with Baba (7 – 9:00 pm)

1. ***III. Approval of Previous Minutes May 22, 2020***
2. amend the minutes to reflect that we will table EIDL loan acceptance until further action is needed
3. Motion to approve by Judy, Seconded by Jeff, passed with one abstention.

**IV Important business**

1. **Re-opening physical Circle** – last two Sundays, 3-6pm, 3-5.45pm.

Card players, Dennis, FA, made about 8 people/week before was about 6 people.

No program demand – online request for an event was for a Zoom meeting.

Plan for cardmaking/arts and crafts on a Saturday – Judy 4-6 people usually

Laura on schedule this Sunday

Drop-in hours – do we want to show a Baba movie, regular movie? -Jim

John – like the fact that we are paying attention to other ways to interact, more to us than just the physical space. Our Covid numbers going up, only one of 4 states rising.

Governor’s order still in place that we can only have 15 in our space

Wednesdays card players – 4 players.

Question about how long can we support rent while not fully open: JK analysis shows our donations are fully supporting our costs. Zoom brings in donations also. Monthly donations come in to support ongoing Circle Center.

Since Meher Center not open, and might not be for a long time, we are the only Baba center in town currently active -

1. **Setting up an online store** – Flipcause – set up, maintenance: FA impressed, easy, integration with website and bookkeeping, will set up some test items

Customer service was great, FA very satisfied

Downside – labor intensive, would have to get everything listed – posted priced shipped. 3-4 subcategories: Baba books, non Baba books, jewelry photos/painting, videos

“Circle Center Gift Shop”

Would need to discuss tax ramifications of a regular source of income from non-Baba items (Baba items may arguably fit into our mission).

Feresteh thinking we may need to hire a person to be responsible for all the labor involved: maybe this is worth getting that loan?

Can add sales tax to every item if necessary

Locals could pick up without paying shipping

MOTION: Fershteh moves to create a preliminary CCGS with limited items to determine feasibility. Judy seconds. Passed unanimously.

FA and Laura heading up the endeavor.

JK and JL will research unrelated business income, and sales tax.

1. **Quick Zoom summary – Zoombombing incident.**
2. **Tshirt fundraiser**
3. **EIDL Loan**
4. **Scheduling Fundraising Gala** -tabled

**V.**  ***Reports of Officers/Directors (See Assignments in Appendix)***

-- President’s Report *(ALC)*

*Zoom summary*

-- Vice President’s Report (n/a)

-- Secretary’s Report (Laura C.)

Adding Community directory to website, will add minutes to website, working on online store

---Treasurer's Report (Jeff S.)

Donations during May of $2900, one time donations were $1145 (Jerry Edwards memorial $1000 , $60 cash in drawer, $100 check by mail), ongoing $1782 (same people donating mostly monthly on FlipCause, 3 paypal donors).

Expenses while we are minimally open $850rent, electric $50 wifi $147 insurance $150 Roughly $1200 a month is minimal cost, cost more when we add food/beverage ($200-300)

---Service Director's Report/ Volunteer Coordinator (Judy M)

Service committee: Pat Burrell and Judy. How to find out what people need. Planning a letter to survey people’s needs – put in newsletter and send via email.

---Fundraising Report (Fereshteh A.) as above

---C.O.F.E. (Dennis W) ABSENT

-- Director at Large 2 *(*Jim K) will take on volunteer coordinator (list/scheduling)

---Director at Large 1 (John L)

1. ***V. Old Business***
2. **Fundraising Gala June 27, musical guest Andrew Radford**

***VI.******New Business****:*