**Circle Board Minutes May 3, 2017**

**Present:** Dennis Wolterding, President; Laura Crabtree, Secretary; Jeff Stearns, Treasurer; Steve Koren, Fundraising Director; Ben Hay, Service Director (via phone); Don McBride, COFE Director; Adrienne Kritz-Geller, Director at Large 2; Christina Riley, Director at Large 1 (via phone), , Judy Mangold, Guest; Al Grasso, Guest; John Tracy, Guest.

The meeting opened with words of Meher Baba and a moment of silence, followed by the reading of the Norms.

**Motions Approved**

1. Motion to approve March and April Minutes made by Treasurer Jeff Stearns, seconded by Fundraising Director Steve Koren.

**2.** Motion by President Dennis Wolterding to table a $200 fee to our designer for the door design. We will give her something later. Second by Laura Crabtree, passed unanimously.

**President’s Report Deferred**

**Vice President’s Report Deferred**

**Secretary’s Report (Laura Crabtree)**

The Gala Fundraiser Campaign is on the web site. Laura will simplify the reservation process to make it faster.

**Treasurer’s Report (Jeff Stearns)**

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| --- | --- | --- | --- | --- |
| **TrDate** | **TrNumber** | **Item** | **OP Trans** | **CF Trans** |
| **4/4/17** |  | **Ending Balance April 4, 2017** | **737.88** | **9,356.78** |
| 4/4/17 | ck#870017 | Chris Ott IT work | -180.00 |  |
| 4/4/17 | ck# 870019 | Myrtle Beach Mall |  | -850 |
| 4/4/17 | ck# 975025 | Premium Assignment |  | -105.59 |
| 4/7/17 | transfer | To operating account from Center Fund | 1,000.00 | -1,000.00 |
| 4/11/17 | ck# 1422 | Piano Tuner | -80.00 |  |
| 4/14/17 | ck# 870020 | Reimburse Dmcbride for supplies |  | -113.21 |
| 4/19/17 | counter deposit | DONATIONS |  | 78.00 |
| 4/19/17 | counter deposit | DONATIONS |  | 118.00 |
| 4/21/17 | Service chg | Bank service charge | -10.00 |  |
| 4/24/17 | online payment | TWC |  | -124.94 |
| 4/26/17 | counter deposit | DONATIONS |  | 1,001.00 |
| 4/26/17 | Flipcause | DONATIONS |  | 88.08 |
| 4/26/17 | Paypal | DONATIONS |  | $91.11 |
| 4/27/17 | ck#1423 | Reimburse Dmcbride for supplies | -20.32 |  |
| 4/28/17 | ck#870021 | Myrtle Beach Mall |  | -850.00 |
| 5/1/17 | ck#870018 | Chris Ott IT work | -180.00 |  |
| **5/3/17** |  | **Ending Balance May 3, 2017** | **1,267.56** | **10,334.43** |

**Service Director’s Report (Ben Hay)**

Ben has talked with President Dennis Wolterding and has received some service requests, which he is following up on using his contacts. Judy will talk to him after the meeting. Possible monthly activity? Have a specific section of The Circle News for service opportunties? Best if those who need a service send an email to Ben.

**Fundraising Director (Steve Koren)**

Steve had a meeting with, Don, Dennis, Christina concerning the phone campaign. Steve will keep index cards as records of his calls. Ride needed for one person to May 21st event. Al Grasso will help with calls.

**COFE Director (Don McBride)**

Chairs are available from Dilruba for the May 21st event, let them know time for pickup, drop off, how many chairs. Menu for Indian dinner is set. Don will be available by phone and email when he is gone.

**Volunteer Coordinator (Judy Mangold)**

Schedule for May was discussed.

**Old Business**

1. Birthday Gala Fundraiser

Dessert will be two sheet cakes from Lowe’s, cookies from Sam’s. Tables, 6 to be borrowed from Meher Center, Don will talk to Barbara. Decorations? Flowers and greenery. Pink paper table cloths, votive candles. When do we start getting ready? Saturday 2 PM, clean and set up. Robocall to whole community now and May 11.

Team of Dennis, Steve, Christina, and Al are in charge of phone outreach.

**New Business**

1. Change Board Meetings to the first Thursday of the month?

2. Fair use policy for The Circle Center, to be worked out. Special meeting in June? Offer a percentage of the can take to those who want to charge?

John Tracy and Al Grasso presented their ideas.

Interim policy: any user wanting to schedule more than two events in two months, must be approved by the Board. Those with ongoing events aleady are to be grandfathered in.

3. Board Retreat this summer, team building?

4. Dennis will call presenter re Waldorf Teacher Training

5. Cleaning will have to be done by the Board (and other volunteers if they are willing).

6. Meher Living Planning Conference: 6/30, 7/1.

7. Find out who is not getting The Circle News and talk to Chris.

**The meeting adjourned with the Beloved God Prayer.**

This meeting is available on audiofile: May3BoardMtg-170503\_001.mp3

Respectfully Submitted, Laura Crabtree, Secretary