**Circle Board Minutes January 4, 2017**

**Present:** Dennis Wolterding, President; Jerry Edwards, Vice President; Laura Crabtree, Secretary; Jeff Stearns, Treasurer; Steve Koren, Fundraising Director; Don McBride, COFE Director; Adrienne Kritz-Geller, Director at Large; Chris Ott, IT Consultant; Al Grasso, Member.

The meeting opened with words of MeherBaba, a moment of silence, and the reading of the Norms.

**Motions approved:**

1. Approval of the November and December2016 Draft Board Minutes, motion made by COFE Director Don McBride, seconded by Treasurer Jeff Stearns, passed unanimously without discussion.

2. Motion by President Dennis Wolterding to appoint Christina Riley as Director at Large 1 was seconded by Director at Large 2 Adrienne Kritz-Geller, and passed unanimously without discussion.

3. Motion to Transfer $1000 from Center Fund to Operating Fund, made by President Dennis Woterding, seconded by Secretary Laura Crabtree, passed unanimously without discussion.

4. Motion from COFE Director Don McBride to purchase steel coffee urn, assuming price of $150-$200 with $40 from donor. Seconded by Secretary Laura Crabtree. Passed unanimously after brief discussion.

5. Motion by Vice President Jerry Edwards to renew our D & O and Liability Insurance Policy. Seconded by Secretary Laura Crabtree. Passed unanimously without discussion.

6. After discussion re policy on the look of The Circle Center, a motion was made to form an Art Committee to handle these matters:

Don McBride, Chair

Dennis Wolterding

Judy Mangold

Adrienne Kritz-Geller

Christina Riley.

The motion was made by President Dennis Wolterding and seconded by Secretary Laura Crabtree. Without further discussion, the motion passed unanimously.

**Reports of Directors**

**President’s Report** deferred.

**Vice President’s Report** waived

**Secretary’s Report**  Laura Crabtree

Flipcause now has an offline donation entry feature, so that we will have all donations in one central record and can generate spreadsheets with selected fields of information as needed. Flipcause training date deferred to New Business.

**Treasurer’s Report** Jeff Stearns

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TrDate** | **TrNumber** | **Item** | **OP** | **CF** |
|  |  | **Ending Balances 11/29/16** | **1,516.88** | **3870** |
|  |  |  |  |  |
| 11/29/16 | chk#870011 | Premium Assignment |  | -104.34 |
| 12/5/16 | Paypal | donations |  | 1,616.07 |
| 12/2/16 | Debit | Weebly | -99.00 |  |
| 12/5/16 | chk#94 | Don McBride |  | -190.00 |
| 12/7/16 | Counter deposit | donations |  | 933.00 |
|  |  | Cash 123.00 |  |  |
| 12/7/16 | Chk#7840274 | Cash for annual meeting | -200.00 |  |
| 12/9/16 | Chk#1364 | Phoenix Rennaisance | -200.00 |  |
| 12/21/16 | Bank chg |  | -10.00 |  |
| 12/21/16 | Chk#1363 | Planefare N.Nalavala Annual Mtg Spkr | -256.00 |  |
|  | Chk#870014 | Chris Ott IT | -150.00 |  |
| 12/13/16 | counter deposi | cash |  | 1,954.00 |
| 12/14/16 | counter deposi | cash |  | 2,601.01 |
| 12/15/16 | chk#1052 | To D. Wolterding to pay Ira S. for art sale |  | -1,245.00 |
| 12/16/16 | ach donation | donation through Flip Cause |  | 471.00 |
| 12/16/16 | chk#1051 | Masala Zone Catering |  | -650.00 |
| 12/20/16 | counter deposi | cash |  | 278.00 |
| 12/21/16 | counter deposi | cash |  | 92.00 |
| 12/21/16 | Chk#95 | Beloved Archives |  | -245.00 |
| 12/22/15 | Paypal | donations |  | 154.98 |
| 12/23/16 | online payment | Santee Cooper |  | -74.86 |
| 12/23/16 | online payment | TWC |  | -124.94 |
| 12/28/16 | chk#870012 | Myrtle Beach Mall |  | -850.00 |
|  |  | **Ending Balances 12/28/16** | **601.88** | **8,485.92** |

[plus $46 in the can, as of 1/4/17, and $348 yet to be transferred from Flipcause.]

**Fundraising Director’s Report** Steve Koren

Steve discussed various ideas for Fundraising and Fellowship events for 2017, including film nights. Dennis will get permissions from The Great Courses company. Christina is working on guidelines for obtaining copyright permissions. We need to schedule a Fundraising Committee Meeting, so that Joe DiSabatino can present some ideas. Christina would like to present a monthly “crafty” project afternoon when she is in town.

No passing of the can at memorial services.

**COFE Report** Don McBride

Art policy, coffee urn. See motions above and Old Business.

**Director at Large 1 Report** Christina Riley

Christina would like to present a monthly “crafty” afternoon, details and time TBA

**Old Business**

1. MOU with MSC is tabled.
2. Insurance renewed
3. License renewal: no information from Joe Perl yet.
4. Newsletter: new contract with Chris Ott next month.
5. CC decorations policy to be handled by Art Committee:

Don McBride

Dennis Wolterding

Judy Mangold

Adrienne Kritz-Geller

Christina Riley

6. Noise reduction: we will look at the cost of doors and framing materials for sound-proofing. We will need a capital campaign to cover the cost.

7. Flipcause training will be Saturday, January 28th, 3 PM at The Circle Center.

The Meeting was adjourned with the Beloved God Prayer.

8. issues related to the Newsletter were discussed.

A complete audiofile of this meeting is available on request: COF\_BdMtg\_4Jan17

Respectfully Submitted,

Laura Crabtree, Secretary