**Draft Circle Board Minutes January 4, 2017**

**Present:** Dennis Wolterding, President;; Laura Crabtree, Secretary; Jeff Stearns, Treasurer; Judy Mangold, Service Director; Steve Koren, Fundraising Director; Don McBride, COFE Director; Adrienne Kritz-Geller, Director at Large 2; Christina Riley, Director at Large 1; Chris Ott, IT Consultant;.

The meeting opened with words of MeherBaba, a moment of silence, and the reading of the Norms.

**Motions approved:**

1. Approval of the January 2017 Draft Board Minutes, motion made by President Dennis Wolterding, , seconded by Service Director Judy Mangold, passed unanimously without discussion.

2. Motion by Secretary Laura Crabtree to approve 2017 Contract with Christopher Ott, IT consultant, for $180.00 per month. Seconded by Service Director Judy Mangold. Passed unanimously without discussion.

3. Motion by Service Director Judy Mangold, second by Director at Large 2 Adrienne Kritz-Geller, to buy and install a 20-gallon water heater, approximate cost $200. Passed unanimously after discussion.

4. Motion by President Dennis Wolterding , second by Service Director Judy Mangold, to create a Programming Committee consisting of Judy Mangold (Chair), Don McBride, Christina Riley, Dennis Wolterding, and Steve Koren. Passed unanimously without discussion.

5. Motion by Service Director Judy Mangold to appropriate enough funds (approximate cost $80-$100 dollars) to get the piano in The Circle Center tuned, seconded by Director at Large 2 Adrienne Kritz-Geller. Passed unanimously without discussion.

6. Motion by Treasurer Jeff Stearns to renew our License Agreement with Myrtle Beach Mall for another year under the same conditions, seconded by COFE Director Don McBride. Passed unanimously without discussion.

7. Motion by Service Director Judy Mangold to renew our liability and D & O Insurance with Beacon Insurance for 2017 refusing the anti-terrorism rider for seconded by COFE Director Don McBride, passed unanimously after brief discussion.

8. Motion by Secretary Laura Crabtree, seconded by COFE Director Don McBride to donate $200.00 for Phoenix Renaissance, Inc. for the Racepath Summer Youth Camp. Passed unanimously after brief discussion.

9. Motion by Service Director Judy Mangold to accept the COF Facebook Policy set forth by President Dennis Wolterding, seconded by Secretary Laura Crabtree, passed unanimously after brief discussion.

10. Motion by President Dennis Wolterding to appropriate $100 to show The Great Courses Series, seconded by Secretary Laura Crabtree, passed unanimously after brief discussion.

**Treasurer’s Report: Jeff Stearns**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TrDate** | **TrNumber** | **Item** | **OP Trans** | **CF Trans** |
| **1/4/17** |  | **Ending balance December 31st** | **601.88** | **8,485.92** |
|  |  |  |  |  |
| 1/4/17 | Paypal | donations |  | 397.98 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 1/5/17 | Counter Deposit | Dwolterding 500, |  | 914.34 |
| 1/5/17 | Counter Deposit | donations |  | 196.00 |
| 1/5/17 | Counter Deposit | Cash from can |  | 95.00 |
| 1/5/17 | chk#96 | To Don McBride for emblem |  | -233.33 |
| 1/6/17 | ck#870013 | Premium Assignment |  | -104.34 |
| 1/9/17 | Transfer to Op |  | 1,000.00 | -1,000.00 |
| 1/11/17 | Flipcause | donations |  | 348.82 |
| **1/11/17** |  | **Ending balance January 11th** | **1,601.88** | **9,100.39** |
|  |  |  |  |  |
| 1/22/17 | Counter Deposit | Cash 125, Ins refund 1.35 |  | 126.35 |
| 1/23/17 | Fee | Bank charge | -10.00 |  |
| 1/25/17 | Counter Deposit | Zonta club 100,Skoren 10, ?36.00 | 146.00 |  |
| 1/25/17 | Paypal | donations |  | 174.24 |
| 1/26/17 | Online Pmt | TWC wifi |  | -124.94 |
| 1/27/17 | Counter Deposit | donations |  | 125.00 |
| 1/30/17 | ck#870014 | Myrtle Beach Mall |  | -850.00 |
| 1/31/16 | ck#870015 | Chris Ott IT | -150.00 |  |
| **2/1/16** |  | **Ending Balance February 1st** | **1,587.88** | **8,551.04** |
| 2/1/17 |  | donations |  | 585.00 |

Other Items Discussed under Director’s Reports, Old and New Business:

Laura will make sure that a Flipcause Guide is kept in the office.

Annual Fundraising Letter.

Fundraising Committee Meeting: Monday, 7 PM, Joe DiSabatino.

Artist schedule and guidelines. Art Committee needs to clarify policy.

Artist Display Reservation Form.

Permanent Decor for walls of Circle Center. Only Jeff and Don will change wall decor.

Changing window displays after soundproofing, blue tooth microphone purchase.

Soundproofing options: might include extra material within framing walls to deaden sound. Christina will look into it.

Cleaning schedule.

Possible events for Fellowship and Fundraising:

Ongoing programming plus four Special Events (Fundraisers) per year:

Lecture series (Beads on One String), music, etc....

Facebook policy: posts should reflect Meher Baba’s spirit of Oneness. Inappropriate (political, abusive, etc.) posts will be deleted, person blocked after 3 such posts.

Expanding the pool of volunteers.

A full record of this meeting is available on audiofile; COF\_BdMtg\_6Feb17.

Respectfully Submitted,

Laura Crabtree, Secrettary