**Minutes AMBCOF Board Meeting March 5, 2020, 7PM**

**THE CIRCLE CENTER**

1. ***Present:*** *Board members Angela Lee Chen, Jeff Stearns, Judy Mangold, Dennis Wolterding, Laura Crabtree, John Leiter. Not Present Fereshteh Azad.*
2. *Guest Don McBride.*
3. ***I. Opening: Baba’s words, moment of silence***
4. Reading from *Meher Baba Calling* by Jeff Stearns
5. ***II. Reading of Norms***

1. Start and end with remembering Baba

2. Participate fully

3. Respect each other

4. Work as a team / no silent disagreements

5. Be careful of using generalizations

6. Seek solutions beyond your own

7. Find joy in what you are doing.

8. Maintain your humor

9. Remain focused on the task

9a. No cell phones 9b. No side conversations 9c. No shifting focus

10. Keep all private information private.

11. Start & End on time and with Baba (7 – 9:00 pm)

1. ***III. Approval of Previous Minutes Feb 6, 2020*** *Motion by JL, seconded by DW, passed unanimously.*

**IV.**  ***Reports of Officers/Directors (See Assignments in Appendix)***

-- President’s Report *(ALC)*

*Date has been set for the first annual thank you party for volunteers, for Dennis and Don and Robin and Ben Hay if he attends. April 4, 1-3pm (probably will end closer to 330). Planned agenda: lunch at 1, acknowledgements and gifts at about 145, 2:15 review duties (will be laminated and posted) and an orientation to AV equipment, 2:45 circle sharing about what works/doesn’t work at the Circle.*

*Agreement with Charlie Mills – Don McBride brought up an issue regarding Charlie Mills’ paintings having been recently moved without the greatest of care. The Aslan painting was removed as a result. The Passport painting remains as a*

*Recap of Feb events*

-- Vice President’s Report (n/a)

-- Secretary’s Report (Laura C.)

*All past board meeting minutes have been posted on our website, all except some from the early years which are missing and perhaps were never created. Some years, there was less to discuss and therefore the board would recess over the summer months.*

---Treasurer's Report (Jeff S.)

*Currently bottom line is looking good. Generally keeping up with expenses, slowly accumulating a small balance. Our service fund has now been funded in keeping with our motion of 5 months ago. Ongoingly will be funded $50 per month.*

---Service Director's Report (n/a)

---Fundraising Report (Fereshteh A.: not present)

*DW thanks Aesthetic Committee for all they have done to tidy up the space – all in agreement.*

---C.O.F.E. (Dennis W)

*Application to renew existing insurance policy has been filed.*

*IRS tax form 990 will be filed this month.*

*Starting a series of talks to benefit our community. First will be a mental health services presented by Coastal Samaritans.*

-- Director at Large/Volunteer Coordinator *(*Judy M.)

*Volunteer list of duties document – reviewed as a Board line-by-line, it will be retyped and distributed to all volunteers as an email after April 4, also laminated and posted in a prominent place(s) for quick reference.*

---Director at Large (John L.).

1. ***V. Old Business***
2. **Fundraising Gala June 27, musical guest Andrew Radford**

***VI.******New Business****:*

***VII: Assignments***

Don McBride to reach out to Charlie Mills via telephone. Angela to write up a note via email.