



Avatar Meher Baba's Circle of Friends, Inc.
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**POLICY 1-CIRCLE PROJECT AND RECIPIENT SELECTION CRITERIA
INITIAL REPORT OF PROJECTS SELECTION CRITERIA SUBCOMMITTEE
AMENDED AND ADOPTED JANUARY 15, 2006
RE-AMENDED BY THE CIRCLE BOARD ON JUNE 26, 2013**

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INITIAL SCREENING CRITERIA THAT MUST BE MET FOR APPROVAL

1. Are Other Charitable Groups or Governmental Agencies Unavailable, Unable and/or Unwilling to Meet the Recipient's Need?

If "Yes" proceed to Criterion 2. If "No" Disapprove.

2. Are Projects and/or Recipients Consistent with Circle Mission and By-Laws?

If "Yes" proceed to Criterion 3. If "No" Disapprove.

3. Do Projects And/Or Recipients Meet Requirements of Federal and State Law, and the Requirements of Circle Corporate Resolution of May 22, 2013?

If "Yes" proceed to Criterion 4. If "No" Disapprove.

4. Have the Projects and/or Recipients Been Screened Through the Most Recent Version of the Federal OFAC List of "Specially Designated Nationals and Blocked Persons" and Found to be Absent? (Screening through Website www.treasury.gov/resource-center/sanctions/SDN-list/Pages/default.aspx)

If "Yes" proceed to Criterion 5a or 5b as Appropriate. If "No" Disapprove.

5a. If Recipient is an Organization, Is it a Federally Tax-Exempt 501(c) (3) Based in the United States?

If "Yes" proceed to Criterion 6. If "No" Disapprove

5b. If Recipient is an Individual, Does He/She/They Live in the United States AND Belong to a "Charitable Class" Within the Meaning of Federal Law? (See Appendix Herein)

If "Yes" proceed to Criterion 6. If "No" Disapprove

6. Do Projects and/or Recipients Agree to Submit Documentation Requested by The Circle To Ensure Compliance with Policy 1 Requirements and/or to Document that Circle Products, Financial Support or Services Are Being Used for the Stated Purpose(s)?

If "Yes" proceed to Discretionary Criteria. If "No" Disapprove.



7. DISCRETIONARY SELECTION CRITERIA TO BE CONSIDERED BY CIRCLE BOARD

- Emotional and Spiritual Importance**
- Triage or Circle as Giver of Last Resort**
- Consistency with Stewardship Concerns of Circle Membership**
- Project/Recipient Award Cost in Relationship to Circle Budget**
- Precedence or Tradition in Circle's or Baba Community's Giving History**
- Likelihood of Success**
- Positive Impact on Local Community**
- Fairness and Time of Application**
- OTHERS that are Consistent with Circle Mission and Goals**

TRAIN OF EVALUATION OF DISCRETIONARY SELECTION CRITERIA: The Circle Board May Use Discretionary Selection Criteria in any Order or Weighting to Achieve The Circle's Eleemosynary Goals. The Circle Board Shall Seek Expert Advice if it is Unsure how to Comply with any of Policy 1's Initial or Discretionary Selection Criteria.

APPENDIX

1. "Project" or "Recipient" shall mean, for the purposes of this Policy, any organization, person, group of persons, or entity requesting products, finances, services, or other support from The Circle for any reason.
2. "Charitable Class" shall mean, for the purposes of this Policy, the following:

The Group of Individuals that may properly receive assistance from a charitable organization, in accordance with Internal Revenue Service requirements, is called a charitable class. A charitable class must be large or indefinite enough that providing aid to members of the class benefits the community as a whole. Charitable Groups: In general, a charitable class may include, but is not limited to, any of the following groups of individuals:

- Poor: Persons who are at or below federal poverty guidelines
- Elderly: Generally defined as persons who are over 62 years of age
- Handicapped: Persons afflicted with a physical or mental handicap
- Distressed: For example, individuals who have suffered from a disaster
- Youth: Children who are under 18 years of age